

RECRUITMENT OF GENERAL MANAGER

Asia Pacific Top Level Domain Association (APTLD)

APTLD is a not-for-profit organization which provides a forum of information exchange of domain name registries in the Asia Pacific regions. It represents its members and acts as an interface to other Internet coordinating bodies. APTLD is governed by an elected board.

Primary Objective

The General Manager's focus will be on providing members with Information, Education and Advocacy. This would involve developing relationships with ccTLDs and parties related to the domain name industry in the Asia Pacific region with the intention of providing a range of services and resources which will result in:

- a) More ccTLDs joining APTLD
- b) The spread of best practices amongst Asia Pacific ccTLDs
- c) Assisting the stable development of the Internet in the Asia Pacific region
- d) Advocating that region-wide objectives are achieved in global fora

It will also include on-going communications and developing relationships with international and regional organisations, including but not limited to, ICANN and its sub-groups, and the other regional ccTLD organisations.

Main Tasks

- a) To be the Senior Staff Member of APTLD on a full-time basis
- b) To implement the strategic and business plans established by the APTLD Board
- c) To support the development and documentation of APTLD policies, positions and comments on issues related to the Internet industry
- d) To coordinate the activities of the Chair, the Board, the Secretariat and the Members
- e) To represent APTLD at regional and global meetings and conferences and advocate for the organisation's collective position
- f) To develop programmes, content and training so that all members of APTLD can operate world class ccTLDs
- g) To improve the outreach activities of APTLD, particularly the provision of services to members
- h) To develop APTLD into the best example of a regional ccTLD organization in the world

Knowledge, Skills, Qualifications and Expertise

- a) A tertiary qualification or equivalent is desirable
- b) A very good grasp of written and spoken English is essential
- c) A sound knowledge of the International Domain Name System and the relationships involved in it is highly desirable
- d) Proven abilities at a managerial level, in terms of strategic planning and implementation, budgeting and finances, and management of staff is desirable
- e) Computer literacy at a practical level is essential (word processing, presentation and spreadsheet software)
- f) Experience in analyzing and drafting policies is desirable
- g) Cross-culture communication skills is highly desirable
- h) Ability and readiness to travel extensively is needed

Submission of Application

We welcome candidates residing in any country or economy to apply. Interested applicants may send their resumes, indicating their expected salaries in USD (open to negotiation), to APTLD via the following email: recruit@aptld.org.

Application Deadline

12 December 2014